

CERTIFICATION OF PUBLICATION

CITY OF BALTIMORE OFFICE OF BOARDS AND COMMISSIONS PUBLIC NOTICE

PROJECT #909 – AUTOMATED METER READING SYSTEM PILOT

The City of Baltimore Office of Boards and Commissions has been requested by the Department of Public Works, Bureau of Water and Wastewater to solicit proposals from qualified vendors to install approximately 5,000 new cold water meters with automated reading technology in place of existing meters. The service area includes the City of Baltimore and Baltimore County.

Vendor proposals shall be based on the following minimum requirements:

- All meters shall be new and approved by the City.
- All meters shall be installed with automated meter reading technology (AMR).
- New meters shall be installed in existing Baltimore City standard meter pits.
- Meter sizes range from 5/8" to 1".
- Meter installations will consist of single and twin meters.
- Meter and AMR installation shall be waterproof and frost proof. AMR equipment shall be capable of operating with submerged meters. The Proposer shall provide documentation of this capability.
- Meter registers shall be tamperproof.
- Existing meters and covers shall be turned over to the City.
- Training shall be provided to City personnel in operation and maintenance of AMR hardware and software.
- Meter reading system shall be compatible with the City's existing billing system.

Vendor proposals shall include, as a minimum, the following items:

- Vendor history and references. Vendor history shall include the number of units that have been installed and operating on water meters within the United States since 1996 for the AMR technology being provided under this Proposal. The number of pit installations shall be identified.
- Description of Services to be provided.
- Cost of all proposed services.
- Overall team approach with Minority/Women's Business Enterprises participation.

At the vendor's option, meter reading services and the cost to provide such services may be included in the Proposal.

Upon completion of the selected vendor's contract, the City has the option to either discontinue the vendor's services or renegotiate for additional services.

Should you have any questions regarding the scope of the project, please contact Mr. Benjamin Meli at (410) 396-5182. A pre-proposal meeting will be conducted in Room 309, Abel Wolman Municipal Building, 200 North Holliday Street, at 10:00 A.M. on January 3, 2002.

The Request for Proposal may be examined and copies obtained, without charge, at the Office of Boards and Commissions, Room 601, Charles L. Benton, Jr. Building, 417 East Fayette Street, Baltimore, Maryland 21202. Attention: Mr. Robert B. MacLeod as of December 7, 2001.

Proposers interested in utilizing the City's Self-Insurance Program for payment and performance security for contracts not exceeding \$100,000.00 may contact the Department of Finance, the Program Administrator, for eligibility requirements and premium costs.

Vendors interested in submitting a proposal for this project should submit one (1) original and ten (10) copies of their proposal to the Office of Boards and Commissions, Room 601, Charles L. Benton, Jr. Building, Baltimore, Maryland 21202 before 12:00 p.m. (NOON) ON January 16, 2002. Submittals may not be accepted after this deadline.

All vendors submitting proposals on this project must be prequalified by the City of Baltimore Contractors Qualification committee, Room 601, Charles L. Benton, Jr. Building, 417 East Fayette Street, Baltimore, Maryland 21202. The Prequalification Category required for submitting proposals on this project is G90089 – Automatic Meter Reader (AMR) Manufacturer/Installer.

It is the policy of the City of Baltimore to promote equal business opportunity in the City's contracting process. Pursuant to Article 5, Subtitle 28 of the Baltimore City Code (2000 edition) – Minority and Women's Business Program, Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) procurement goals apply to this contract.

The MBE goal is 13%.

The WBE goal is 3%.

Both the proposed Minority and Women's Business Enterprise firms must be named and identified as an MBE or WBE within the vendor's proposal for utilization on this contract. Any submittal that does not include the proper MBE/WBE participation will be disapproved for further consideration for this project.

Out-of-State corporations must identify their corporate resident agent within the proposal.

Vendors will not be considered for a specific project if they submit proposals as both a sub-contractor and a prime contractor.

Failure to follow directions of this advertisement may cause disqualification of the proposal.

Robert B. MacLeod
Executive Secretary

Issue of: December 7, 2001

Afro-American
Daily Record
Sun
The Baltimore Times